



Georgia State University

Certification of Academic Activity

The American Competitiveness Workforce Act of 1998 allows payment of honoraria and associated travel and incidental expenses to B-1, B-2, WB, and WT visa holders for "usual academic activity," if paid by an institution of higher education, a nonprofit organization affiliated with an institution of higher education, or a nonprofit or a governmental research organization. In accordance with the immigration law, the University may make payment of honoraria and travel and incidental expenses to B-1, B-2, WB, and WT visa holders under the following requirements:

PAYMENT REQUIREMENTS:

Honoraria

B-1, B-2, WB, and WT visa holders may be paid an honorarium for usual academic activity not exceeding nine days in duration, provided that such individual has not received honoraria from more than 5 educational institutions in the previous six-month period.

Travel and Incidental Expenses

B-1 and WB visa holders may be reimbursed for reasonable travel and incidental expenses incurred in connection with a usual academic activity, regardless of the duration of the activity and regardless of whether the individual has previously received payment from other educational institutions.

NOTE: If an Honorarium has been paid, and expenses/per diems are submitted for persons remaining at GSU more than 9 days, the Honorarium amount will be deducted from the request for reimburseable expenses/per diem.

B-2 and W-T visa holders may be reimbursed for reasonable travel and incidental expenses incurred in connection with a usual academic activity not exceeding nine days in duration, provided that such individual has not received travel and incidental expenses from more than 5 educational institutions in the previous six-month period.

VISITOR INFORMATION:

Last Name: _____ First Name: _____

Social Security Number or Individual Taxpayer Identification Number: _____

(In order to receive an honorarium payment you must have a Social Security Number or an Individual Taxpayer Identification Number.)

What type of payment will you be receiving? Honorarium Travel and Incidental Expenses Both

Enter the visa classification under which you are currently present in the United States: _____

The dates of my activity at Georgia State University will be from: _____ to _____

Please indicate the type of activity you will be engaged in while at the University: Guest lecturer Conference participant Researcher Other: If other, please describe: _____

ACKNOWLEDGEMENT AND CERTIFICATION:

Statement of Visitor: I attest that I have engaged in the activities described above for the benefit of Georgia State University for nine days or less. I further attest that I have not been paid or reimbursed by more than five other U.S. institutions or organizations during the past six months.

Signature: _____ Date: _____

Statement of Department Head or Business Manager: As sponsor of the above individual, I attest that the individual has been engaged in activities described above for the benefit of Georgia State University for nine days or less. I attest that the activities for which the individual is being paid or reimbursed are within the broad realm of customary academic activities associated with teaching, research, public service, academic administration or academic operations.

Signature : _____ Date: _____